

**Linden County Water District
Regular Board of Trustee Meeting Minutes
August 20, 2020
via Teleconference**

Directors Present: President Paul Brennan, Vice President David Fletcher, Director Elaine Reed and Director Lawrence Knapp

Board Secretary Barbara Kascht, General Manager John Villierme, District Legal Counsel Dean Ruiz, District Engineer Matt Ospital and Rate Study Consultants Catherine Hansford and Schaelene Rollins were also in attendance

Directors Absent: Director Myron Blanton

Public Comment: None

Agenda Items:

1. OLD BUSINESS

- a. Prop 218 Water & Sewer Rate Study 2020.** Catherine Hansford showed a power point presentation regarding wastewater and water rate discussions. Directors Lawrence Knapp and Elaine Reed asked for more information or an example to gain understanding of the methodology used to figure the per unit charges for usage over the base. The District has been in in a Stage 1 water supply shortage, with corresponding surcharges since 2015. Catherine Hansford suggests that now the Stage 1 becomes the norm and the nomenclature is changed to reflect such. A special meeting was set for Thursday, August 27, 2020 at 6 p.m. to further discuss water and sewer rates. Schaelene Rollins discussed the Public Outreach Activities Timeline. She will develop a fact sheet explaining the rate study process, review CIPs and funding sources, explain changes in rate structures/impacts, outreach process for involvement and the next steps in the Prop 218 process and timeline, which will be included with the September utility bills. This information will also be put on the LCWD website, in the Linden Herald and Stockton Record and sent electronically to Chamber members. A virtual public workshop was set for October 1, 2020 at 6 p.m. The public hearing notice must be mailed no later than October 23rd for the virtual public hearing on December 10, 2020.
- b. Water Storage Tank.** No report.
- c. 2020 Capital Improvement Program.** District Engineer Matt Ospital advised they had been working on the hardware store project. He will talk to General Manager John Villierme about new technology that gets underground readings, gives depth and size of all pipes. A USA was also marked.
- d. Solar Project.** General Manager John Villierme said that everything is looking really good. The installation crew is working at night due to the extreme heat. The project should be completed by the end of September. General Manager Villierme and John Schmidt with WGA have been staying on top of the contractor to get the project done. Director Elaine Reed asked if the solar system

warranty starts on the day of completion. Engineer Matt Ospital stated it is typically when the Board approves the project and issues a notice of completion.

- e. **Sustainable Groundwater Management.** Vice President David Fletcher had provided a letter regarding the 2020 Sustainable Groundwater Management Watershed Coordinator Grant Program in support of the application submitted by the Eastern San Joaquin Groundwater Authority. The Board did not have any additional comments or questions. David Fletcher moved to approve the letter, seconded by Elaine Reed. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1 Motion carried.

2. **NEW BUSINESS** - None

3. **CONSENT CALENDAR**

President Paul Brennan noted that under the compliance log, Martin Amador needs to have sexual harassment training and Dean Ruiz to provide his Form 700 by the end of the month. Lawrence Knapp moved to approve the consent calendar as follows:

- a. Minutes – July 16, 2020
- b. Warrant Listing
- c. Financial Reports
- d. Operations Reports
- e. Compliance Log
- f. Correspondence
- g. Water Usage Reports

seconded by Elaine Reed. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1 Motion carried.

4. **ADJOURNMENT**

There being no further business, Lawrence Knapp moved to adjourn the meeting, seconded by David Fletcher. **AYES:** 4 **NOES:** 0 **ABSTAIN:** 0 **ABSENT:** 1 Motion carried.